

Community Development Forum, Halfmoon Bay
Minutes of Regular Monthly Meeting
Tuesday, 03 October, 2023, 5:30-7:00 PM
Cooper's Green Community Hall

CALL TO ORDER: 5:35 pm

PRESENT: Darlene Tymo (Chair), Alistair Higson (Vice Chair), Laurie Bates-Frymel,
Volunteers also present: Len Coombes, Linda McMahon, Ellen Adelberg, Marcus Stein, Barbara
Bolding (Recorder)

ABSENT: Don Cunliffe, Bill Henwood, Kim Dougherty, Garry Nohr, Jackie Schach, Ryan Daley, Ellie
Lenz, Chris Hergesheimer, Landon Dix, Lesley Broadhurst, Area B Director Gabias

1. Introduction:
 - a. BB bolding volunteered to take minutes, AH as timekeeper
 - b. [Minutes](#) of the previous regular monthly meeting, held on Sep 5, 2023, were accepted
2. Status of action points from last meeting
 - a. Official Community Plan (OCP) renewal. As per Sep 5, 2023 meeting minutes.
ACTION: By November 2023 meeting prepare an email to Area B Director re: salient points drawn from the Regional District of Nanaimo and Cowichan Valley OCP work, for consideration by the Sunshine Coast Regional District (SCRD) (AH, DT)
 - b. Community Development Forum (CDF) Terms of Reference (TORs) and Working Protocols review and update
 - i. Comments received from DC, JS and EA.
ACTION: Incorporate comments to finalize documents. Share revised TORs with Halfmoon Bay Community Association Board (as per TOR requirements), then post to the Forum website (DT)
 - c. Report to Halfmoon Bay Community Association (HBCA) AGM on October 26th
ACTION: Provide report to HBCA President by 13 Oct 23 (DT)
3. Briefing by Area Director (JG)
 - a. In her absence, JG provided a written briefing, highlights were shared at the meeting.
ACTION: JG's email briefing will be circulated to all volunteers (DT)
4. DL4444 Cawley Point (Telus) development variance application
 - a. Following the [CDF Issues Brief](#) being posted and sent to Area Planning Commissions (APCs) and the Halfmoon Bay Community Association (HBCA), the agenda item was withdrawn from the Halfmoon Bay APC agenda for 26 Sept 23 meeting, with a plan to "place the report back on the agenda by the end of the year".
ACTION: Consult Area Director and SCRDP planning staff on next steps and timeline (DT)
5. Update on the University of Victoria, Environmental Law Centre (ELC) project
 - a. Discussion of the [successful project application](#) which will focus on 'green bylaws for the Sunshine Coast', and potentially a Forum contribution to the SCRDP Official Community Plan

(OCP) renewal process. The ELC will provide a retainer letter outlining project scope, dates and achievable goals.

ACTION:

- Inform local groups and agencies with an interest in the SCRDP OCP renewal. This will initially include: SCRDP Planning, shíshálh and Squamish nations, Sunshine Coast Conservation Association (SCCA), West Coast Environmental Law (WCEL), Halfmoon Bay Community Association (HBCA) and Halfmoon Bay Environmental Society (HBES). (DT, AH)
- Apply to West Coast Environmental Law's (WCEL) Environmental Dispute Resolution Fund (EDRF) for additional funding to provide legal support to the ELC project. (DT, AH)
- Provide updates to the Boards of the Halfmoon Bay Community Association (HBCA) and Halfmoon Bay Environmental Society (HBES), and request additional community funding support (AH)

6. Closing

a. New Business

- i. MS is looking for support for a "Sue Big Oil" class action effort that he is involved with. MS to email information to the CDF which will be forwarded to Forum volunteers. (DT)
- ii. Next Forum meeting:
 - Tuesday 07 Nov. 23
 - 5.30-7.00 pm
 - Halfmoon Bay Firehall (to be confirmed)

b. Meeting adjourned: 7.10 pm