

Community Development Forum (CDF), Halfmoon Bay

## Minutes of Regular Monthly Meeting

Tuesday, 10 Jan 2023, 5.30 PM

Halfmoon Bay Fire Hall

**CALL TO ORDER:** 5.30 pm

**PRESENT:** *Committee:* Alistair Higson (Chair), Don Cunliffe, Ryan Daley, Matt Garmon

*Volunteers:* Eleanor Lenz, Lesley Broadhurst, Len Coombes, Landon Dix, Bill Henwood, Gary Nohr, Jackie Schach

*Guests:* Justine Gabias (Area B Director), Linda McMahon (President, HBCA), Andy Jones-Cox (Vice-President, HBCA)

**REGRETS:** Darlene Tymo, Laurie Bates-Frymel, Ellen Adelberg, Barbara Bolding, Kim Dougherty, Chris Hergesheimer

### 1) INTRODUCTION

a) Minutes of the regular monthly meeting of 6 Dec 2022 were approved.

### 2) STATUS OF ACTION POINTS

a) Alistair Higson confirmed as CDF Chair; Deputy Chair and one Committee position still vacant.

b) Reminder about [/UBCM](#) deep dive Zoom session on 17th January 10am; focus on how to make your voice heard at the provincial level.

**ACTION:** all CDF members encouraged to participate.

c) JS reported no follow-up contact yet with SCRD Manager for Sustainable Development, Raph Shay re: SCRD Climate Change Action Plan. **ACTION:** RD will follow up with him.

CDF members expressed concern that the current focus of the initiative is too narrow (i.e., greenhouse gas); MG noted opportunities to access a funding envelope for Coastal Communities; LM noted Raph Shay could be invited to the next HBCA Town Hall.

d) APC consultations on OCP amendment criteria have been further postponed due to APC volunteer recruitment drive (deadline January 17). Members expressed general concern about the number and variety of criteria proposed.

**ACTION:** CDF members who have not yet provided comments are encouraged to do so through BB.

e) Planned outreach to SCRD Communications Manager for session in Q1 2023 is TBD. The SCRD is about to launch a new website with the goals of better interactivity, easier access to information and enhancing resident engagement.

**ACTION:** DT to follow up with SCRD Communications Manager to schedule and confirm topic.

### 3) BRIEFING BY AREA DIRECTOR

Area B Director Justine Gabias provided an overview of activities for the next month:

- Jan 13 – Open House re: Community Hall
- Jan 16 – Intergovernmental meeting re: Everything Water
- Jan 17 – AVICC/UBCM session
- Jan 17 – APC application deadline
- Jan 27 – Quarterly meeting with MLA **ACTION:** CDF members to forward any issues of interest
- Feb 15-17 – Justine participating in [Local Government Legal Academy](#) workshop in Nanaimo
- TBD – SCRD Strategic Plan renewal and Regional Growth Baseline

### 4) HALFMOON BAY ADVISORY PLANNING COMMISSION (APC)

a) Members discussed the role and responsibilities of the APC and the challenges of securing interested residents as APC members.

b) The changing role of the APC was outlined, adopted in an effort to speed up the review and consideration process (i.e., if a permit or development plan doesn't contradict the OCP, then no need for APC to be informed, just move it forward); however, some fear the change has diminished the legitimate oversight provided by an APC and essentially undermines the role of effective citizen participation in area planning by limiting both access to information as well as opportunities for engagement.

### 5) CDF GOVERNING DOCUMENTS

a) LB led a thorough discussion on the draft Mission statement.

**ACTION:** LB to circulate revisions and set a deadline for feedback.

b. Members were comfortable to consider any review and revision of the Terms of Reference and Working Protocols in the months ahead because, while we have reached the 6-month mark since their adoption, we have no particular problems using them as our guidelines to this point.

**ACTION:** Chair to circulate together with draft Mission statement. If no issues raised by deadline, to defer revisiting the TORs and Working protocols until 12 month point ie. September 2023.

### 6) NEXT MEETING AND ADJOURNMENT

a) Next Meeting

- Date and Time: **Tuesday, 7 February 2023** at 5:30pm.
- Locaton: Tentatively **Coopers Green Hall**

b) Meeting Adjourned: 7 pm

J. Schach, Recorder